

**CERTIFICATION AND AUTHORIZATION
UNDER THE RAILROAD UNEMPLOYMENT
INSURANCE ACT**

S.S. NO. _____

NAME _____

INSTRUCTIONS

1. Carefully read both pages of this form. If you have any questions, contact the Railroad Retirement Board (RRB) office which provided this form to you.
2. Sign and date both copies of the form.
3. Return one signed copy in the enclosed envelope to the RRB. Keep the other copy for your records.

CERTIFICATION AND AUTHORIZATION

I certify that I have given correct and complete information to the RRB on my application for benefits. I know that I will be held responsible for any benefit overpayment resulting from errors on my claims.

To receive unemployment benefits, I know that I must be UNEMPLOYED, ABLE TO WORK, and READY AND WILLING TO WORK on all days for which I claim benefits.

I will report on my claims for benefits, and will tell the RRB representative when I am interviewed, if I QUIT any job or REFUSE any work.

I know I must REPORT, on each claim I file, the dates on which I perform any kind of railroad or nonrailroad EMPLOYMENT, including part-time and self-employment in any business or occupation.

Each time I register for benefits, I will report on my claim any PAYMENTS I receive, including, but not limited to:

1. Wages or vacation pay from any railroad or nonrailroad employment of any kind, including part-time and self-employment, military reserve and National Guard duty;
2. Pay for time lost, including guarantee pay or allowances or job protection pay for time not worked;
3. State unemployment insurance benefits; and
4. Military retirement pay, social security benefits, or any other retirement or survivor annuity or pension paid to me.

I hereby authorize and request any employer or company and any branch of government (local, state, or Federal), including the Internal Revenue Service and the Social Security Administration, to release any information that the RRB may need in order to verify my claim for benefits under the Railroad Unemployment Insurance Act. A copy of this authorization may serve in lieu of the original.

I have read this Certification and Authorization, and the Rights and Requirements on the next page, and I understand them.

SIGNATURE: _____ **DATE:** _____

UNEMPLOYMENT BENEFITS UNDER THE RAILROAD UNEMPLOYMENT INSURANCE ACT RIGHTS AND REQUIREMENTS

You must be able to work, and not sick or injured.

You must be available for work. This means you are willing to work and are ready to report for work. If you have poor prospects of returning to your last job soon, you must look for work. You must not claim benefits for days on which you "mark off" or fail to exercise your seniority to get suitable work.

If you quit, resign, or separate from any job (railroad or nonrailroad), you must report that on your claims for unemployment benefits. If you quit any job voluntarily without good cause, you are disqualified from receiving unemployment benefits until you have returned to railroad work and have earned qualifying compensation. If the Railroad Retirement Board (RRB) decides that you quit with good cause, you are disqualified only while you are eligible for benefits under a State law.

You must report, on your claims for benefits, all your full- and part-time work (railroad, nonrailroad, and any self-employment). When a standard shift overlaps two days, you are considered employed on the first day, but not on the second day. You must also report National Guard and Reserve duty.

You must report on your claims any offer of work that you refuse. If you refuse suitable work, or if you fail to comply with instructions from the RRB to apply for work or to meet an RRB representative, you may be disqualified from receiving benefits for 30 days.

You must report the following payments on your claims:

Separation pay, wage guarantee pay, vacation pay, pay for time lost, military retirement pay, railroad retirement or survivor benefits, social security benefits, unemployment, sickness or maternity benefits under any other law, and Federal, state, and local government pensions.

If you are a "train and engine service" employee or work in on-board passenger service, you must keep a daily record of the miles or hours you work and report the mileage or hours on your claims. You are not eligible for benefits for any day on which you do not work because of a mileage limitation or work restriction.

A fine and a jail sentence may be imposed on you for making false or fraudulent claims or withholding information to get benefits. You are also disqualified from receiving benefits for 75 days beginning with the first day of each registration period in which you commit fraud. Benefits paid for days in the disqualification period must be repaid to the RRB.

You have rights to a review and appeal of any decision denying you benefits. To request a review or to obtain an appeal form, contact the nearest office of the RRB. Your rights to review and appeal expire after a prescribed period of time.

Benefits are payable for up to 130 days in the general benefit year which begins each July 1 and ends the following June 30. The amount paid in a benefit year, however, cannot exceed your creditable railroad earnings in the base year. The base year is the calendar year (January through December) before the benefit year. For example, benefits for the benefit year July 1, 2005 through June 30, 2006, depend on earnings in base year 2004.

If you become sick or injured, you should apply for sickness benefits. An application is available from your employer, railroad labor organization, or the nearest RRB office. The application should be completed and mailed within 7 days after you become sick or injured or you may lose benefits. If the application is late, submit an explanation of why it is late.